

Development Manager (Competitions) Job Description

Job Title:	Development Manager (Competitions)
Reports To:	Chief Executive
Location:	Flexible Regular attendance at The British Wrestling Academy, Salford, M71RQ
Purpose:	The post holder will work to develop the sport of wrestling and increase participation and membership through the development of competitions.
Contract:	Permanent, part-time (30 hours per week) Flexible and unsociable hours work will be required
Salary:	£28,000 pro rata
Travel:	Travel within the UK and internationally expected from time to time

Responsibilities and deliverables:

- Support event organisers to deliver an inclusive competition offer that increases participation and enhances the participant experience for all wrestlers at a level appropriate for them.
- Work with key volunteers to deliver national competitions to provide high quality event experiences that showcase the sport of wrestling in its different forms.
- Deliver the GB Grand Prix international competition
- Organise and promote the British Wrestling Community Awards and Home Nations Showdown event
- Coordinate the Sport Technical Committee, to ensure an aligned approach to the development of competitions, coaches and officials to support increased membership and participation.
- Act as the lead on communications to increase the profile of wrestling increasing market reach, membership and audience retention.
- Work with partners and clubs to develop and implement opportunities for increasing participation, with increased emphasis on women and girls, lower socio-economic groups and ethnically diverse communities.
- Support new and existing clubs to achieve and maintain affiliation and the required governance standards to be sustainable vibrant clubs.
- Assist clubs and volunteers to identify development needs and support them to access training and funding to develop.

- Encourage clubs to focus on continuous improvement, sharing learning and working together to reach more people and tackle inequalities.
- Liaise with key stakeholders, other governing bodies and the wrestling family to learn, share ideas and best practice.
- To undertake any other relevant task commensurate with the level of the role



Person Specification

Knowledge and Experience	Essential	Preferred
Experience of planning, developing and delivering sports events or competitions	x	
Ability to recruit, motivate and develop sport volunteers	x	
Experience of developing sports clubs and community organisations to enhance the participant experience	x	
Experience of successful communications (including digital communications) role which has maximised reach and involvement of diverse audiences	x	
Demonstrable track record of success in implementing programmes to maximise participation in sport	x	
Knowledge and understanding of funding for sport and voluntary sector organisations		x
Knowledge and understanding of the UK sport sector and key stakeholders		x
Knowledge and experience of safeguarding in sport	x	
Experience of managing budgets		x
Knowledge and experience of wrestling		x

Qualifications	Essential	Preferred
Educated to degree level preferably in a sports field or similar		x
Project Management qualification		x
Able to work in the United Kingdom	x	
UK Driving Licence and access to a vehicle	x	

Skills	Essential	Preferred
Excellent ICT skills	x	
Excellent interpersonal and communication skills	x	
Ability to work as part of a team with a can do attitude	x	
Excellent management and organisational skills	x	
Applies reflective practice to seek continuous improvement	x	